

**KANKAKEE SCHOOL DISTRICT NO. 111  
BOARD OF EDUCATION MINUTES  
November 14, 2016**

The regular meeting of the Board of Education of Kankakee School District No. 111, Kankakee County, Illinois, was held at 6:06 p.m. in the Multi-Purpose Room at Steuben Elementary School, 520 South Wildwood Avenue, Kankakee, Illinois.

ROLL CALL

Members present:      Jess Gathing  
                                 Karen Johnston, President  
                                 Angela Shea  
                                 Barbara A. Wells, Secretary

Members absent:      John Coghlan (\*entered at 6:16 PM)  
                                 Amelia Davis, Vice President  
                                 Joseph Lightfoot

A quorum was declared present.

Closed Session

At 6:07 p.m., motion was made by Gathing, seconded by Shea, to adjourn to closed session to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. ROLL CALL VOTE--Ayes: Gathing, Shea, Wells, and Johnston. Nays: none. Motion carried.

The closed session was adjourned at 7:10 p.m.

At 7:15 p.m. the regular session was reconvened.

The Pledge of Allegiance was led by students from Steuben Elementary School. The kindergarten students from Rose Bailey's class performed a dance and Mrs. Moss had her students present their STEM Project on hospitality.

Meeting with the Board were:

Dr. Genevra A. Walters, Superintendent  
Robert Grossi, Assistant Superintendent  
Felice Hybert, Assistant Superintendent  
Kathleen O'Connor, Assistant Superintendent  
Vicki Scott, Recording Secretary

No reporter was present.

Amendment to the Agenda

President Johnston requested a motion to remove Item H.5. from the Agenda.

Motion was made by Shea, seconded by Gathing, to remove Item H.5., the recommendation of Resolution authorizing notice of remedy for Daron Kinzinger. ROLL CALL VOTE--Ayes: Coghlan, Gathing, Shea, Wells, and Johnston. Nays: none. Motion carried.

Superintendent's Report

◆ **Good News**

School	Event	Explanation
Proegler	Donation	<ul style="list-style-type: none"> <li>The Westbrook Church of the Nazarene donated 30 adult coats and 15 children's gently used coats to Proegler.</li> </ul>

Roll Call

Closed Session

Reconvene

Pledge

Amendment to the Agenda

Superintendent's Report

		<ul style="list-style-type: none"> <li>The Proegler staff donated several large boxes filled with supplies for the Manteno Veterans Home in honor of their service.</li> </ul>
Mark Twain	Partnership	<ul style="list-style-type: none"> <li>Youth for Christ has partnered with Mark Twain to provide 1:1 tutoring and mentoring for 20 students. Students love going to the City Life Center for learning and fun!</li> </ul>
KJHS	Honor	<ul style="list-style-type: none"> <li>Kankakee Junior High School is proud to announce that teacher, department chair, and soccer coach Pete Bretzlaff has been recognized as one of the Kankakee County's 2016 <i>Forty under Forty</i>. The honor is presented by the Kankakee Chamber of Commerce for individuals who excel in their profession. Mr. Bretzlaff has been instrumental in leading the school's Social Studies Department, creating innovative electives, and leads the intermural soccer team.</li> </ul>
Steuben	Donation  Honor	<ul style="list-style-type: none"> <li>Steuben has partnered with Blessings in a Back Pack. The program provides a back pack of non-perishable foods for 26 students on a weekly basis.</li> <li>Jill Rodgers was chosen as a winner in the 2015-16 Iroquois-Kankakee Regional Office of Education, Pledge for Life Partnership, and Life Education Center's "Best Practice Contest."</li> </ul>

**Principal's Report – Ms. Ana Kasal, Steuben Principal**

Ms. Kasal began her presentation by introducing the Steuben staff. She reviewed last years' PAARC data in reading and math. Based on the review of last year's data the school leadership team identified the following goal for the School Improvement Plan: to increase the reading and math by 5% at a minimum. Ms. Kasal reviewed the current AIMSWeb data. Based on the assessment results, the school leadership team identified the following action steps:

- The development of data teams focused on skills specific data driven instruction
- Implementation of a targeted skills specific interventions in tiered instructions and evidenced by various research interventions
- Utilize the assessments for data driven instruction within small groups
- Monitor student data through progress monitoring and data charts plus the development of data folders to allow students to monitor their own goals
- Dual language classes: incorporating a 30-minute English as a Second Language block dedicated specifically to ESL instruction

Ms. Kasal said the Steuben staff believes they are well on their way of achieving and surpassing their goals for the 2016-2017 school year.

**Public Comments**

- The following public comments were made:

Speaker	Topic
Joseph McNicholas	<ul style="list-style-type: none"> <li>Mr. McNicholas presented information from the Illinois State Treasurer's Office: Bright Start (Tax Free College Savings Program), I-Cash (unclaimed property) and a program where they provide tools to help working families succeed. He made an offer to do presentations on the Bright Start Program to parents if any school is</li> </ul>

Principal's Report

Public Comments

interested.
-------------

**Consent Agenda**

The following items were presented:

- The following Board minutes were presented for approval:
  - October 24, 2016 – Regular Meeting** (Regular & Executive Session Minutes)
- The **Regular Bills** were presented for approval. (See Insert A.)
- The **Payroll and Related Bills** were presented for approval. (See Insert B.)
- The **High School Course Proposals for 2017-2018** were presented for approval.
- The **Update to the 2016-2017 Student Handbook** was presented for approval.
- The **KHS Overnight Trip Request** was presented for approval.
- The **Head Start Policy Council Documents** were presented for approval.
- The **Resolution to Dispose of Surplus Items** was presented for approval. (See Insert C.)
- The **Contract with Johnson Controls** was presented for approval.
- The **Humana Dental Insurance for 2017** was presented for approval.
- The **Humana Vision Insurance for 2017** was presented for approval.
- The following personnel items were presented for approval:

Name	Position	Effective Date
<b>Resignation/Retirement-Licensed Educational Professional</b>		
Patricia Starks Howard	6 <sup>th</sup> Grade CCA Teacher at Kennedy	December 21, 2016
<b>Appointments-Licensed Educational Professionals</b>		
Karen Deam	Part-Time Academic Interventionist at Taft	November 7, 2016
Kathleen Lambert	Part-Time Academic Interventionist at Taft	October 17, 2016
<b>Appointments-Support Personnel</b>		
Brittany Lane	Paraprofessional at Mark Twain	November 15, 2016
Amy McMillan	Head Start Teacher Assistant at Proegler	November 15, 2016
Donnie Muhammad	Night Custodian at Kennedy	November 15, 2016
Yuridia Lamb	Paraprofessional at Edison	November 15, 2016
Corine Rose	Library Paraprofessional at Kennedy	November 15, 2016
Jacquelyn Kulovitz	Business Office Coordinator at LCC/Business Office	November 15, 2016
<b>Appointments-Extra-Duty Assignments</b>		
Jason Worden	Special Olympic Asst. at KHS	November 14, 2016
Rosemary Sexton	Special Olympic Asst. at KHS	November 14, 2016
Penny Sylvester	Special Olympic Coordinator at KHS	November 14, 2016
Steven Feyerer	Football Assistant at KHS	November 14, 2016
Mitchel Thompson	Football Assistant at KHS	November 14, 2016
Brad Burns	Football Assistant at KHS	November 14, 2016
Amber Lacher	Color Guard at KHS	November 14, 2016
Jana Sheeley	Special Olympic Asst. at KHS	November 14, 2016
Kathy Jackson	Extended hours at Proegler	November 14, 2016
Maria Fenton	Extended hours at Proegler	November 14, 2016
Linda Coughenhour	Extended hours at Proegler	November 14, 2016
Nina Kick	Extended hours at Proegler	November 14, 2016
<b>Termination-Support Personnel</b>		
Diane Sullivan	Accounts Payable Clerk at LCC	November 14, 2016
<b>Leave of Absence-Licensed Educational Professional</b>		
Christine McGovern	Special Education LD Resource Teacher at Avis Huff	11/01/16-1/31/17

Motion was made by Gathing, seconded by Coghlan, to approve the above listed consent agenda items as presented. ROLL CALL VOTE--Ayes: Gathing, Shea, Wells, Coghlan, and Johnston. Nays: none. Motion carried.

**Architect for Kankakee High School**

Motion was made by Coghlan to approve DLA Architects for Kankakee High School, seconded by Gathing to approve as presented. ROLL CALL VOTE--Ayes: Gathing, Shea, Wells, Coghlan, and Johnston. Nays: none. Motion carried.

Consent  
Agenda

Minutes

Bills

Course Proposals

Student Handbook

Trip Request

Head Start

Surplus items

Johnson Controls

Dental Insurance

Vision Insurance

Personnel

Resignation

Appointments

Termination

Leave of Absence

Architect for KHS

**2016 Tentative Tax Levy**

Dr. Walters stated that the Tax Levy will be presented at the next Finance and Facilities Committee meeting and at the December Board meeting and asked that it be tabled. President Johnston asked for a motion to table the tentative tax levy.

Tentative Tax Levy

Motion was made by Wells, seconded by Gathing, to approve to table the tentative tax levy as presented. ROLL CALL VOTE--Ayes: Shea, Wells, Coghlan, Gathing, and Johnston. Nays: none. Motion carried.

**Blue Cross and Blue Shield of Illinois Health Insurance for 2017**

Motion was made by Coghlan, seconded by Gathing, to approve Blue Cross and Blue Shield of Illinois Health Insurance for 2017 as presented. ROLL CALL VOTE--Ayes: Shea, Wells, Coghlan, Gathing, and Johnston. Nays: none. Motion carried.

Health Insurance

**Dearborn Life Insurance**

Motion was made by Coghlan, seconded by Shea, to approve Dearborn Life Insurance for 2017 as presented. ROLL CALL VOTE--Ayes: Coghlan, Gathing, Shea, Wells, and Johnston. Nays: none. Motion carried.

Life Insurance

**Old Business**

There was no old business.

Old Business

**Information and Proposals**

The following items were provided for information:

1. Transfer (Licensed Educational Professional)
  - Susan Carranza transferred to Special Education Co-teacher at King Middle Grade School, effective on November 7, 2016
2. Annual Statement of Affairs 2015-16
3. Head Start Policy Council Information
4. FOIA Responses
5. Neighborhood Welcome Sign near Edison Primary School
6. October 2016 Suspension Report
7. State & Federal Revenue Update
8. Budget Update
9. Staff Absence Report

Information:  
Transfer  
Statement of Affairs  
Head Start  
FOIA Response  
Welcome Sign  
Suspension Report  
Financial Reports  
Staff Absence Report

Dr. Walters asked the newly approved architect from DLA Architects who was present at the Board meeting to introduce himself. Mr. Ed Wright introduced himself and he stated that he was excited to be working with the District and thanked the Board for the opportunity.

At 7:48 p.m. motion was made by Wells, seconded by Coghlan, to adjourn the meeting. All ayes; motion carried.

Adjourn

SIGNED:

\_\_\_\_\_  
Karen Johnston, President

ATTEST:

\_\_\_\_\_  
Barbara A. Wells, Secretary

vs

**Approved: December 12, 2016**